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| **ПОПЪЛВА СЕ ОТ ГД ГВА / *BG CAA USE ONLY*** | **САО № (ако има) */ AOC № (if applicable)*** |
| № / *Reference No* | **BG \_\_\_** |
| Дата / *Date*  |

|  |  |
| --- | --- |
| **I.** | **ОБЩА ИНФОРМАЦИЯ / *GENERAL INFORMATION*** |
| 1. | Име на организацията  |  |
| *Name of Organization* |  |
| 2. | Eдинен идентификационен код (ЕИК)*Unified Identification Code (UIC)* |  |
| 3. | Адрес на регистрация |  |
| *Legal seat* |  |
| 4. | Адрес на опериране (ако е различен от този на регистрация)  |  |
| *Address of operation* *(if different from that of legal seat)* |  |
| 5. | Телефон / *Phone* |  |
| 6. | Факс / *Fax* |  |
| 7. | Електронен адрес / *е-mail* |  |
| 8. | Интернет адрес / *Home page* |  |
| 9. | Вид на организацията / *Type of organisation* | **COMPLEX** |  | **NON-COMPLEX** |  |
| 10. | Отговорен ръководител (име, презиме, фамилия) |  |
| *Accountable Manager (name, middle name, Surname)* |  |
| 11. | Лице за контакт(име, презиме, фамилия) |  |
| *Contact person* (*name, middle name, Surname)* |  |
| 12. | Телефон / *Phone* |  |
| 13. | Електронен адрес / *E-mail* |  |
| 14. | Дата / *Date* |  |

 **ПРИЛОЖЕТЕ ПОПЪЛНЕН ЧЕК-ЛИСТ В ОБХВАТА НА ПРЕДЛОЖЕНИТЕ ИЗМЕНЕНИЯ**

| **II.** | **СПИСЪК НА ПРОМЕНИТЕ / *LIST OF AMENDED OR REVISED ITEMS*** |
| --- | --- |
| **№** | **Annex III (Part-ORO)****Annex IV (Part-CAT)****Annex V (Part-SPA) reference1** | **Manual reference2** | **Prior approval item according to****GM1 ORO.GEN.130(b)****GM3 ORO.GEN.130(b)3** | **Notification item according to ORO.GEN.115 (b) ORO.GEN.130 (c)4** | **Reason of Amendment/****Revision5** |
| 1. |  |  |  |  |  |
| 2. |  |  |  |  |  |
| 3. |  |  |  |  |  |
| 4. |  |  |  |  |  |
| 5. |  |  |  |  |  |
| 6. |  |  |  |  |  |

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| **III**. | **ДЕКЛАРАЦИЯ НА ЗАЯВИТЕЛЯ / *applicant’s DECLARATION*** |
|  | *We, the undersigned of behalf of………..……… Air Operator, holder of AOC BG….. hereby confirm that the application form and compliance checklists are in accordance with the COMMISSION REGULATION (EU) No 965/2012 of 5 October 2012 laying down technical requirements and administrative procedures related to air operations pursuant to Regulation (EC) № 1139/2018 of the European Parliament and of the Council.* *Ние, долуподписаните от страна на ………………..авиационен оператор, притежаващ САО BG…….декларираме съответствието на Заявлението и приложената контролна карта съгласно изискванията на Регламент (ЕС) № 965/2012 на Комисията от 5 октомври 2012 година за определяне на технически изисквания и административни процедури във връзка с въздушните операции, в съответствие с Регламент (ЕО) № 1139/2018 на Европейския парламент и на Съвета и във връзка с неговите изменения и допълнения, както и с приемливите средства за съответствие* |
| **Ръководител Съответствие**:*Compliance Manager* |  | **Подпис:***Signature:***Дата:***Date:* |  |
| **Отговорен Ръководител:***Accountable Manager* |  | **Подпис:***Signature:***Дата:***Date:* |  |

**INSTRUCTIONS FOR COMPLETING THE FORM**

1. For amendments required to be notified in accordance with ORO.GEN.115 (b) and ORO.GEN.130 (c), the operator shall supply the BG CAA with intended amendments in advance of the effective date, as defined in the operator’s procedure, approved by BG CAA in accordance with ARO.GEN.310 (c). BG CAA acknowledges receipt of the notification in writing within 10 working days.
2. For amendments to the operator’s documentation as required by Annex III (Part-ORO), safety policy and procedures associated with prior approval items in accordance with ORO.GEN.130, approval shall be obtained before the amendment becomes effective. Documentation changes associated with the amendment of an operator certificate should be submitted at least 30 days before the date of the intended changes.
3. The conditions for temporary revisions should be described in the OM, ensuring compliance with ORO.GEN.130.
4. The conditions for immediate amendments or revisions required in the interest of safety should be described in the OM, considering that they may be published and applied immediately, provided that any approval required has been applied for.
5. The OM and its revisions must be compliant with approved aircraft flight manual (AFM) and be amended as necessary.
6. Instructions for the completion of the list of amended or revised items:
	1. Reflect the requirement set out in the Annex associated with the amended or revised item (e.g. ORO.AOC.135 Personnel requirements).
	2. Enter references to all your FO documents associated with the amended or revised item (e.g. OMA, OMB/MEL, SMSM, GOM, FDM, CCM, etc.).
	3. Enter the item according to GM if applicable (e.g. Operators documentation according to Annex III).
	4. Enter the item according to the procedure defined by the operator and approved by the BG CAA.
	5. Indicate the reason for the amendment or revision (e.g. Contracted activities within the operator’s scope of approval have been revised).