

**DIRECTORATE GENERAL CIVIL AVIATION ADMINISTRATION**

APPROVED  
DIRECTOR  
CAA



**SPECIFICATION**

FOR LICENSE No 23/05.01.2023  
FOR AVIATION TRAINING CENTER  
"WINDROSE TRAINING ACADEMY" Ltd

Training courses	Type	Code	Abbreviation
Airport Customer Services with a smile	basic	WR01B	MGT GEN
	advanced	WR01A	MGT GEN
Airport Ground Handling Services - module-based training program:	initial	WR02B	ACS GND
➤ Ground administration and supervision	advanced	WR02A	ACS GND
➤ Passenger service	recurrent	WR02RC	ACS GND
➤ Baggage handling	refresher	WR02RF	ACS GND
➤ Cargo and mail services			
➤ Ground handling service on the apron			
➤ Ground handling service			
➤ Fuel and oil service			
➤ Aircraft technical services			
➤ Flight operations and crew administration			
➤ Ground transport			
➤ Catering			
Airport Master Plan	basic	WR03B	MGT GEN
	advanced	WR03A	MGT GEN
Aviation English – operational level (airlines)	basic	WR04B	MGT GEN

	advanced	WR04A	MGT GEN
	refresher	WR04RF	MGT GEN
Aviation Marketing	basic	WR05B	MGT GEN
	advanced	WR05A	MGT GEN
Aviation Safety	initial	WR06B	ACS OTH
	advanced	WR06A	ACS OTH
	recurrent	WR06RC	ACS OTH
	refresher	WR06RF	ACS OTH
Communication skills	basic	WR07B	MGT GEN
	advanced	WR07A	MGT GEN
Crosscultural differences	basic	WR08B	MGT GEN
	advanced	WR08A	MGT GEN
Dangerous Goods Regulations	initial	WR09B	MGT DNG AIR
	advanced	WR09A	MGT DNG AIR
	recurrent	WR09RC	MGT DNG AIR
	refresher	WR09RF	MGT DNG AIR
Human factor in aviation for leaders	initial	WR10B	ACS OTH
	advanced	WR10A	ACS OTH
	recurrent	WR10RC	ACS OTH
	refresher	WR10RF	ACS OTH
Human factor in aviation	initial	WR11B	ACS OTH
	advanced	WR11A	ACS OTH
	recurrent	WR11RC	ACS OTH
	refresher	WR11RF	ACS OTH
International business etiquette	basic	WR12B	MGT GEN
	advanced	WR12A	MGT GEN
Introduction to an airport	basic	WR13B	ACS OTH
	advanced	WR13A	ACS OTH
Leadership for aviation managers	basic	WR14B	MGT GEN



	advanced	WR14A	MGT GEN
Project management in aviation	basic	WR15B	MGT GEN
	advanced	WR15A	MGT GEN
Train the trainer	basic	WR16B	MGT GEN
	advanced	WR16A	MGT GEN
Competency-based HR Management model at airports	basic	WR17B	MGT GEN
	advanced	WR17A	MGT GEN
Marshalling and engine start-up	initial	WR18B	ACS OTH
	advanced	WR18A	ACS OTH
	recurrent	WR18RC	ACS OTH
	refresher	WR18RF	ACS OTH
Competency-based approach to training process in the aviation industry	basic	WR19B	MGT GEN
	advanced	WR19A	MGT GEN
Fatigue, stress and burnout management in the aviation industry	basic	WR20B	ACS OTH
	advanced	WR20A	ACS OTH
Emergency and rescue activities at the airport	initial	WR21B	ACS OTH
	advanced	WR21A	ACS OTH
	recurrent	WR21RC	ACS OTH
	refresher	WR21RF	ACS OTH
Safety Management System	initial	WR22B	ACS OTH
	advanced	WR22A	ACS OTH
	recurrent	WR22RC	ACS OTH
	refresher	WR22RF	ACS OTH
Aviation English – upgrade from level 4 to level 5 (airlines)	basic	WR23B	MGT GEN
	advanced	WR23A	MGT GEN
	refresher	WR23RF	MGT GEN



Module 1B – Awareness (Cybersecurity)	initial	WR-1B-AVSEC	MGT SEC
	recurrent	WR-1B-AVSEC	MGT SEC
Module 16 – Instructor	initial	WR-16-AVSEC	MGT SEC
	recurrent	WR-16R-AVSEC	MGT SEC
Module 2 – Basic	initial	WR-2-AVSEC	MGT SEC
	recurrent	WR-2R-AVSEC	MGT SEC
ORAT module training	basic	WR24B	ACS OTH
	recurrent	WR24RC	ACS OTH
Women leadership Phycological issues.	basic	WR25B	MGT GEN
	recurrent	WR25RC	MGT GEN
Quality as a key element of aviation life support.	basic	WR26B	ACS OTH
	recurrent	WR26RC	ACS OTH
Airport Customer Care. How to build powerful system?	basic	WR27B	MGT GEN
	recurrent	WR27RC	MGT GEN
Anti-icing and de-icing of an aircraft DI-L10 – Module Driver	initial	WR31B	ACS OTH
	recurrent	WR31RC	ACS OTH
Anti-icing and de-icing of an aircraft DI-L20 – Module Operator	initial	WR32B	ACS OTH
	recurrent	WR32RC	ACS OTH
Anti-icing and de-icing of an aircraft DI-L30 – Module Supervisor	initial	WR33B	ACS OTH
	recurrent	WR33RC	ACS OTH
Anti-icing and de-icing of an aircraft DI-L40 – Module Instructor	initial	WR34B	ACS OTH

	recurrent	WR34RC	ACS OTH
Module 2A – Basic	initial	WR-2A- AVSEC	MGT SEC
	recurrent	WR-2AR- AVSEC	MGT SEC
Headset communication. Communication ground handling to crew staff	initial	WR35B	ACS OTH
	recurrent	WR35RC	ACS OTH
Assessors course for aviation	initial	WR36B	ACS OTH
	recurrent	WR36RC	ACS OTH
Aviation English Course for Airport airside turmaround coordination and load control personnel	basic	WR37B	MGT GEN
	recurrent	WR37RC	MGT GEN
Aviation English Course for Airport passenger services personnel	basic	WR38B	MGT GEN
	refresher	WR38RC	MGT GEN
Aviation English Course for Airport safety personnel	basic	WR39B	MGT GEN
	refresher	WR39RC	MGT GEN
Aviation English Course for Airport telecommunication personnel	basic	WR40B	MGT GEN
	refresher	WR40RC	MGT GEN
Aviation English Course for Vehicles and GH Equipment Drivers, including De-icing Truck	basic	WR41B	MGT GEN
	refresher	WR41RC	MGT GEN
Aviation English Course for Vehicles and GH Equipment Drivers, including Pushback	basic	WR42B	MGT GEN
	refresher	WR42RC	MGT GEN
Aviation English Course for Aircraft Fueling Staff	basic	WR43B	MGT GEN
	refresher	WR43RC	MGT GEN
Aviation English Course for Airport Operation Center Staff	basic	WR44B	MGT GEN

	refresher	WR44RC	MGT GEN
Aviation English Course for Airport Firefighting Department Staff	basic	WR45B	MGT GEN
	refresher	WR45RC	MGT GEN
Aviation English Course for Airport Runway Construction and Electrical Maintenance Staff	basic	WR46B	MGT GEN
	refresher	WR46RC	MGT GEN
Aviation English Course for Airport Security Staff	basic	WR47B	MGT GEN
	refresher	WR47RC	MGT GEN
Aviation English for Airport Cargo and Logistics)	basic	WR48B	MGT GEN
	refresher	WR48RC	MGT GEN
ELP test for Firefighting department	test for language proficiency	ELP_01	ADR OPS
ELP test for Airport Operation Control and marshalling operations Personnel	test for language proficiency	ELP_02	ADR OPS
ELP test for Runway construction and ALG maintenance staff	test for language proficiency	ELP_03	ADR OPS
ELP test for Birds and Wildlife control staff	test for language proficiency	ELP_04	ADR OPS
ELP test for Safety personnel	test for language proficiency	ELP_05	ADR OPS
ELP test for Telecommunication systems maintenance Staff	test for language proficiency	ELP_06	ADR OPS
ELP test for vehicles and GH Equipment drivers, including de-icing truck drivers	test for language proficiency	ELP_07	ADR OPS
ELP test for deicing responsibilities	test for language proficiency	ELP_08	ADR OPS



ELP test for Fueling staff	test for language proficiency	ELP_09	ADR OPS
ELP test for Security staff	test for language proficiency	ELP_10	ADR OPS
ELP test for Turnaround coordination, Load control and de-icing staff	test for language proficiency	ELP_11	ADR OPS
The Art of Internal Audits in Aviation	basic	WR49B	MGT GEN
	refresher	WR49R	MGT GEN
Module 15 – Manager	initial	WR-15-AVSEC	MGT SEC
	recurrent	WR-15R-AVSEC	MGT SEC
Module 15A – Manager	initial	WR-15A-AVSEC	MGT SEC
	recurrent	WR-15AR-AVSEC	MGT SEC
Module 2B Basic (cybersecurity)	initial	WR-2B-AVSEC	MGT SEC
	recurrent	WR-2BR-AVSEC	MGT SEC
Module 4A - Cargo and mail control	initial	WR-4A-AVSEC	MGT SEC
Module 4A - Cargo and mail control	recurrent	WR-4AR-AVSEC	MGT SEC

KRASIMIRA

KARADZHOVA



**PREPARED BY:**

Krasimira Karadzhova

Aviation Training Center Manager

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